

Government of the People's Republic of Bangladesh
Office of the Principal
Comilla Medical College, Cumilla

"Seminar and Grand Round Notice 2023"

The following decisions are taken about the "Central Seminar and Grand Round" of Comilla Medical College on every Monday to make it more participatory, acceptable and effective one.

1. Place: **Auditorium (New Academic Building), CoMC.**
2. Time: **Central seminar: 9.15 AM to 10.15 AM.**
Grand round: 8.30 AM to 9.30 AM.
3. All teachers, Consultant, Resident Physician, Resident Surgeon, Registrar, Assistant Registrar, Lecturer, Medical Officer (RMO, IMO, EMO, HMO) Post graduate students, Doctors including Internee Doctors should attend the seminar and Grand round.
4. Seminar is part of the curriculum for MBBS students, so all clinical students should be present in the seminar & should participate in presentation. Participation in the seminar will be counted as clinical class percentage of the respective department.
5. MBBS students will not attend grand round.
6. The respective department will arrange the seminar and grand round in scheduled date & time. Any failure of the schedule by any department must inform in written to the Chairman Medical Education Unit at least 15 days earlier than the scheduled date.
7. Respective head of the department / unit chief will select topic sent a copy to chairman, seminar committee for future references at least 7 days before presentation.
8. Respective head of the department / unit chief will select the speaker, facilitator of grand round, rapporteur, 2 or 3 members of expert panel from related subject.
9. Presenting unit of the grand round will arrange to bring the patient in auditorium during presentation.
10. Students participation and sharing of all activities related to seminar should be encouraged and should include recent update for postgraduate students also.
11. The respective head of department / unit chief will chair the session. Only chairman, facilitator of grand round, panel of expert will remain in dais. The chairman and rapporteurs should remain vigilant enough to start and finish the seminar in time. Unnecessary comments from audience should not be encouraged except spontaneous contributory comment.
10. Respective head of the department / unit chief will make arrangement for wide circulation about the topic, date, venue of the seminar or grand round by notice, personnel contact etc. at least 7 days ahead of the scheduled date.
11. Respective head of the department will send a summary of the presentation within 250 words after completion of respective seminar and grand round.

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Seminar Schedule for 2023, Comilla Medical College, Cumilla

SL No.	Date	Day	Name of the Department
01	02/01/2023	Monday	Paediatrics
02	16/01/2023	Monday	Gastroenterology
03	30/01/2023	Monday	Radiotherapy
04	13/02/2023	Monday	Obstetrics & Gynaecology
05	27/02/2023	Monday	Orthopaedics
06	13/03/2023	Monday	Nephrology
07	27/03/2023	Monday	Medicine
08	10/04/2023	Monday	Dermatology
09	24/04/2023	Monday	Pediatric Nephrology
10	15/05/2023	Monday	Anaesthesiology
11	29/05/2023	Monday	Surgery
12	12/06/2023	Monday	Cardiology
13	26/06/2023	Monday	Respiratory Medicine
14	10/07/2023	Monday	ENT
15	24/07/2023	Monday	Surgery
16	07/08/2023	Monday	Hepatology
17	21/08/2023	Monday	Ophthalmology
18	04/09/2023	Monday	Obstetrics & Gynaecology
19	18/09/2023	Monday	Medicine
20	02/10/2023	Monday	Paediatrics Surgery
21	16/10/2023	Monday	Psychiatry
22	30/10/2023	Monday	Neurology
23	13/11/2023	Monday	Radiology & Imaging
24	27/11/2023	Monday	Neurosurgery
25	11/12/2023	Monday	Urology
26	18/12/2023	Monday	Burn & Plastic Surgery

WHO recognized special health days of observation/celebration:

SL No.	Date	Date & day of observation / celebration	Department
01	World Health Day - 07/04/2023 (Friday)	08/07/2023 on Saturday	CoMC
02	World AIDS day - 01/12/2023 (Friday)	02/12/2023 on Saturday	CoMC

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Grand Round Schedule for 2023, Comilla Medical College, Cumilla

SL No.	Date	Day	Name of the Department
01	09/01/2023	Monday	Respiratory Medicine
02	23/01/2023	Monday	Cardiology
03	06/02/2023	Monday	Neurology
04	20/02/2023	Monday	Medicine
05	06/03/2023	Monday	Psychiatry
06	20/03/2023	Monday	Ophthalmology
07	03/04/2023	Monday	Gastroenterology
08	17/04/2023	Monday	Obstetrics & Gynaecology
09	08/05/2023	Monday	ENT
10	22/05/2023	Monday	Medicine
11	05/06/2023	Monday	Radiology & Imaging
12	19/06/2023	Monday	Hepatology
13	03/07/2023	Monday	Orthopedic surgery
14	17/07/2023	Monday	Pediatrics
15	31/07/2023	Monday	Surgery
16	14/08/2023	Monday	Respiratory medicine
17	28/08/2023	Monday	Paediatrics Nephrology
18	11/09/2023	Monday	Neurosurgery
19	25/09/2023	Monday	Pediatric Neonatology
20	09/10/2023	Monday	Anaesthesiology
21	23/10/2023	Monday	Neonatology
22	06/11/2023	Monday	Dermatology
23	20/11/2023	Monday	Neurology
24	04/12/2023	Monday	Obstetrics & Gynaecology



(Professor Dr. Tarek Ahmed)
Professor, Department of Medicine
&
Chairman
Medical Education Unit
Comilla Medical College, Cumilla

Date: 22.11.2022

Memo No. CoMC/2022/2714(250)

Copy forwarded for information and necessary action:

1. Director, Comilla Medical College Hospital, Cumilla
2. Vice principal, Comilla Medical College, Cumilla
3. Head of the Department (All) Comilla Medical College, Cumilla
4. Dr.....Professor/Assoc. Professor/ Sr. Consultant/ Asstt. Professor /Jr.Consultant/Curator/Lecturer/Pathologist/Biochemist/RP/RS/Registrar/Asstt.Registrar/Medical officer (RMO, IMO, EMO, HMO)..... Dept. Comilla Medical College Hospital, Cumilla
5. Notice Board (All)



(Prof. Dr. Md. Mustafa Kamal Azad)
Principal
Comilla Medical College, Cumilla



(Professor Dr. Tarek Ahmed)
Professor, Department of Medicine
&
Chairman
Medical Education Unit
Comilla Medical College, Cumilla